

**HILLSBOROUGH COUNTY PUBLIC LIBRARY COOPERATIVE**  
**John F. Germany Public Library**  
**May 14, 2009**

**In attendance:** Joe Stines, Director, Tampa-Hillsborough County Public Library (THPL); Armand Ternak, Division Director, Temple Terrace; Anne Haywood, Director, Bruton Memorial Library; James Martin, Chair, Hillsborough County Public Library Services; Jackie Zebos, Administrative & Reference Services, Marianne Tucker, Administrative Service & Grants, Sheryl Herold, Supervisor of Accounting & Purchasing, Annette Lehmann, Sr. Library Assistant, Hillsborough County Library Services.

The meeting was called to order at 2:12 p.m.

Minutes of the February 11, 2009 had corrections.

Unfinished Business

- Review of Bylaws – Suggestions were made to change Articles of the ByLaws: *Article V – Add a section to include the Administrative head is responsible for providing secretarial support.* The By-Laws were accepted as amended.
- Redraft of Interlocal Agreement – Council members were reminded that the deadline for the Interlocal Agreement is in August when it will be presented to the Library Board. All suggestions and questions should be e-mailed to Sheryl Herold. Council members made a suggestion of changing A (1) to be effective for a period of one (1) year. Council members requested clarification of section B (1) *Additional State Aid and B(17) State Aid* . Revisions were also suggested to section D(2g-i) as the Council would like provisions to have extended time lines D (2g) June 1st instead of March 1<sup>st</sup>. D (2h) November 1<sup>st</sup> verse March 15<sup>th</sup>, D(2i) Submission date as October 15<sup>th</sup> instead of April 15<sup>th</sup>. In section D (3) suggested a clearer definition of statement. A suggestion was made to include the following under Section 2(6): *“In the event that County funds to finance this agreement become unavailable, the County may terminate this Agreement upon no less than 24-hours notice in writing to the other Governmental Units.”* A possible 30-day advance notice was also suggested.
- The information for the online Library is still being compiled.
- Payment of Lost Books – The quarterly report was presented to the Cooperative members. Questions regarding mailing out checks payments, how the “Pay to the of Order” is required. Direct information on the address should be forwarded Sheryl Herold.
- Announcements Mr. Armand Ternak -- Temple Terrace Friends of the Library has purchased DVD/CD refinishing machine. Temple Terrace is finding this to be a great help in keeping items in circulation and cutting spends with replacement items. The

Friends quarterly Book State collects around \$800.00 dollars. At this time Temple Terrace Library is fully staffed including a Youth Services Librarian and a Librarian so now they can have fully functioning programs. The City of Temple Terrace has placed their Library Services under the heading of Leisure Services. The city is preparing to repaint the exterior of the Library. Updates to the interior of building have already been completed. The Ricoh copy machines are working well with minor problems with color printing. Mr. Ternak mentioned that Temple Terrace is working closely with LNS on Websence to be basically on the same page as Tampa-Hillsborough County Public Library, so they can plan on extending the ability to use "My Space" on the internet.

Anne Haywood is looking forward to the Summer Reading Program. Bruton Memorial Library will be starting up their Summer Reading Programs on May 30, 2009. The Summer Programming is to include Children's, Teens, and Adults. Ms. Haywood announced that they will not be able to have their Bi-Lingual Programming this year. The person who handled has resigned from the position.

#### Report of the Administrative Head

Friends of the Library have completed their chapter requirements. John F. Germany Library, Friends is now fully operational. The Friends of Library are actively trying to get vending machines in every library to help defer the cost of each chapter membership dues.

Tampa - Hillsborough County Public Library will have their second "Big Read" on May 1<sup>st</sup>, 2010. The guest author is going to be Amy Tan.

North Tampa Library will have their soft opening in August 2009.

The construction agreement for the Sulfur Springs has been signed and will be brought on line in January of 2010.

The Board of County Commissioners are in the process of reviewing the budget. The budget for fiscal year 2010 is not set at this time.

The library has contacted The State Library about State Library Aid there has been no cuts at this time.

The meeting was adjourned at 4:16 p.m.

Next meeting: August 25, 2009, 2:00 p.m. at Temple Terrace Public Library.
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